

KESSINGLAND PARISH COUNCIL



Minutes of the **Leisure, Community & Engagement Committee Meeting** **at 11am on Monday 19th May 2025** held in the Council Chamber, Marram Green

Members present: Councillors D. Boyle, C. Carter, I. Graham, L. Hood, J. McLean & B. Nicholls
Other Cllrs in attendance: S. James
Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

1. **Election of Chair of Committee**
Cllr Nicholls proposed that Cllr Boyle is elected as Chair of this committee. This was seconded by Cllr Graham with all in favour.
2. **Chair's welcome**
Cllr Boyle welcomed the committee to the meeting and explained the meeting protocol.
3. **Election of Vice-Chair**
Cllr McLean proposed that Cllr Nicholls is elected as Vice-Chair of this committee. This was seconded by Cllr Hood with all in favour.
4. **Apologies for absence**
Apologies for absence were received from Cllrs Green, Ollett, Pope-Brannon & Cook. Cllr Graham proposed acceptance of the apologies, this was seconded by Cllr Hood with all in favour.
5. **Declarations of Interest**
There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests.
Dispensations have been granted to the following:
Cllr Carter in respect of Kessingland CofE Primary Academy
Cllr Green in respect of his role as District Councillor.
Cllr Hood in respect of Kessingland CofE Primary Academy.
Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.

6. Minutes of the previous meeting

Cllr Graham proposed the minutes of the Leisure, Community & Engagement Committee meeting that was held on Monday 17th March 2025 be adopted as an accurate record of the meeting. This was seconded by Cllr McLean with all in favour.

7. Public participation

There were no members of the public present.

8. Football Club

8.1 Cllrs noted that the football club have been notified of the 2025 pitch fee increase.

9. Play Equipment

Inspection & Maintenance

9.1 It was noted that the inspection report has been given to the Maintenance Supervisor and he will make the repairs that are required.

10. Community spaces

Roy Browns Garden

10.1 Cllr Graham proposed the purchase of an extra-large half whisky barrel with a liner to be placed around the beacon. This was seconded by Cllr Hood with all in favour.

10.2 Cllrs considered relocating the NHS bench into the garden but agreed to leave it in its current location.

10.3 It was noted that the work in the garden has been completed. Cllr James proposed sending a letter to the contractor to remind them of KPC's payment procedures. Cllr McLean seconded the proposal with all in favour.

10.4 Councillors discussed hiring a gardener for ongoing maintenance of the garden, primarily during the summer months. Cllr McLean proposed employing someone for up to five hours per week at a rate of £14 per hour. Cllr Hood seconded, and all were in favour.

10.5 A decision was made to purchase and reposition a new plaque for the garden. Final arrangements will be discussed once the garden's work is fully completed.

10.6 Council members discussed the possibility of installing lighting in the garden, which may include a crown-shaped element at the top of the beacon for the fairy lights. Councillor Nicholls will be responsible for progressing this proposal.

10.7 Cllr Hood proposed purchasing a sign for the water butt stating, "Not Drinking Water." This was seconded by Cllr McLean with all in favour.

10.8 The option of purchasing an ignitor for the beacon was considered. Councillors agreed to defer the decision until the next meeting, pending further information.

Additional Discussion (Not on Agenda)

A brief discussion was held regarding the potential presentation of a plaque or the granting of the Freedom of the Village to a local resident. It was agreed that this would be considered at the next full council meeting.

11. Maintenance

11.1 The KSSC car park quotes remain valid, and councillors agreed to revisit them in the future.

11.2 Councillors decided to retain the donated bins for potential use at KSSC events.

- 11.3 A new yellow and black sign for the Church Road car park barrier was discussed. Cllr Boyle proposed painting the existing one, seconded by Cllr Graham with six in favour and one abstention.

12. Allotments

- 12.1 Councillors discussed buying plot number plaques for the allotments. Cllr McClean proposed a budget of up to £500 for plaques and post corners, seconded by Cllr James, with all in favour.
- 12.2 Councillors noted flooding on some plots at St Edmunds Crescent, which is being monitored by Cllr Carter.
- 12.3 It was noted that there are currently plots available at St Edmunds Crescent and these will be advertised.

13. Events

- 13.1 Arrangements for the photography competition were discussed. Posters have been displayed around the village and via media. There are no entries as yet.
- 13.2 There were no other upcoming events to discuss.
- 13.3 Cllrs noted the date of the next KEG meeting will now be on Tuesday 10th June 2025, at 6pm in the KSSC. Cllr McLean will continue on the committee with the support from Cllr Hood.

14. Communications

- 14.1 An enquiry regarding a children's birthday party bouncy castle to be placed on KSSC playing field was discussed. A reputable hire company must be employed by the parent, providing a risk assessment and insurance proof by 30th June and they must supervise the event.

15. Climate

No matters discussed.

16. Community

- 16.1 Cllrs considered engaging with a local historian to provide the council with a history of fallen names not listed on the war memorial. Details will be added to the council website and an internal noticeboard at the church, subject to permission. Cllr Graham proposed the Acting Parish Clerk undertake this project for part of her CILCA qualification. This was seconded by Cllr Boyle with all in favour.
- 16.2 Members of the public have chosen the benches for the community garden and Marram Green. Cllr Boyle proposed to go ahead with base that needs to be installed first (cost £535.35) which was seconded by Cllr James with all in favour. Cllr Graham will take a photo of the location for Marram Green bench installation.
- 16.3 Cllrs noted that the VE Day bench has now been sited.
- 16.4 Cllr Hood will update on the draft community survey questions pending email responses.

17. Development

- 17.1 An update was received on the library doors, with funding secured and work potentially starting in mid-June.

18. **Date of next meeting**

The date of the next meeting is now scheduled for 11.00am on Monday 14th July 2025.

19. **Items for the next agenda**

It was noted that the last date for submitting items for the agenda to the Clerk is 5pm on Wednesday 2nd July 2025.

20. **Exclusion of the Press & Public**

None.

21. **Close of Meeting**

This meeting closed at 12.42pm.