

KESSINGLAND PARISH COUNCIL



Minutes of the **Leisure, Community & Engagements Committee Meeting** **at 1.30pm on Tuesday 19th November 2024** Held in the Council Chamber, Marram Green

Members present: Councillors C. Cook, A. Green, L. Hood, J. McLean (Vice-Chair)
Other Cllrs in attendance: Cllr S. James
Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

47. Chairs Welcome

Cllr McLean welcomed everyone to the meeting and explained the meeting protocol.

48. Apologies for Absence

Apologies for absence were received from Cllrs Carter, Saunders, Graham & Boyle. Cllr James proposed acceptance of the apologies, this was seconded by Cllr Cook with all in favour.

49. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and it was noted that there were no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

50. Minutes of the Last Meeting of the Leisure, Community & Engagements Committee

Cllr James proposed the minutes of the Leisure, Community & Engagement Committee meeting held on Tuesday 24th September 2024 be adopted as an accurate record of the meeting. This was seconded by Cllr Green with all in favour.

51. Public Forum

There were no members of the public present.

13.38hrs Cllr Hood arrived at meeting

52. Terms of Reference

Cllrs considered the Terms of Reference for this Committee. Cllr James proposed that amendments were to be made, regarding the Youth Club which will now become part of the Personnel Committee. This was seconded by Cllr Hood with all in favour.

53. Football Club

Maintenance/Improvements

- 53.1 Cllrs discussed the fees and Cllr Green proposed to raise them in the next financial year. This was seconded by Cllr Cook with all in favour. It was agreed for discussion at the next AGM.
- 53.2 It was noted that planning permission is required to turn the floodlights round to face the football pitch, as requested by Kessingland Football Team, will be applied for by the KPC.

54. Play Equipment

Inspections & Maintenance

- 54.1 Cllrs noted that East Suffolk Services have replaced the damaged matting at the skate park.
It was also noted that there been several complaints from users of the Church Road play area concerning the removal of the gates to the entrance/exits of the area. Users with young children felt that the play area was no longer safe as there was nothing preventing children running out into the busy road. Quotes to have new gates installed will be sought.

55. Community Spaces

Roy Brown's Garden

- 55.1 Remembrance/Commemoration Plaques
Cllrs discussed plaque designs for the Beacon. Cllr James proposed that Cllr McLean will compose the wording for the plaques on the beacon, which will be installed on the beacon each time it is lit. This was seconded by Cllr Hood with all in favour.
Cllrs discussed the picnic bench under flagpole due to an inquiry from a resident wanting a plaque in remembrance. It was agreed that only plaques on the remembrance wall or sponsoring a bench on the promenade would be allowed. This was proposed by Cllr James and seconded by Cllr Cook with all in favour. Cllr Hood proposed that the picnic benches were maintained and invoiced for yearly by the Mens Shed. This was seconded by Cllr Green with all in favour.
Cllrs also discussed the raised beds. A local company will be contacted regarding work to be undertaken.

56. Maintenance

- 56.1 It was noted that East Suffolk Council have placed some dog waste stickers on the bins along the promenade and Cllr McLean and her team of volunteers are continuing to stick on any that have no stickers.
- 56.2 Cllrs discussed ownership of the bench on Lloyds Avenue and Church Road which needs repairing and is reportedly the property of the Women's Institution. It was agreed that contact should be made with the WI to see if they were in agreeance for the Mens Shed to repair on behalf of the Parish Council. This was proposed by Cllr Green and seconded by Cllr James with all in favour.
- 56.3 Cllrs considered the broken grate at the Church Road car park and agreed a local company should be contacted to do the work.
- 56.4 To consider the KSSC car park quotes (Confidential).

57. Events

- 57.1 It was noted that the next KEG meeting will be held on Monday 2nd December 2024.
- 57.2 To consider Events to be held as a separate committee/working group. This item will be referred to the next meeting.
- 57.3 Cllrs discussed arrangements for Christmas. The Christmas tree has been delivered and the tree lights will be lit on Sunday 8th December. Cllr James proposed a budget of £600 was set. This was seconded by Cllr Cook with all in favour.

58. Communications

- 58.1 Cllrs received an update regarding the WIFI and the CCTV at Francis Road. Unfortunately, a key is still required to unlock the camera pole to progress this further.

59. Climate

- 59.1 There was no update on the Council's climate activities.

60. Community

- 60.1 There was no update on the draft community survey questions.
- 60.2 Cllr James had a meeting with the Art group regarding a request for new tables. A link has been sent to them regarding possible funding that is available.
- 60.3 Cllrs discussed the seating for downstairs Mates on Mondays. As Flagship owns the building, it was decided this was not the council's responsibility.
- 60.4 It was noted key fobs have been received for the main building doors. A list will be made of who has received one.
- 60.5 There was no update from Cllr Hood who is liaising with Suffolk County Council Public Health, in partnership with East Suffolk Council, to carry out research into health & wellbeing in Suffolk coastal towns and villages.

61. Development

- 61.1 A discussion to progress with the village gates will be held at the next meeting.
- 61.2 A discussion about arrangements for a meeting with Southwold Council and Cllr James regarding the boardwalk will be made at the next meeting.
- 61.3 There was no update regarding the library doors. It was stated that if there is no response from Flagship by December, they will have to re-apply next April.
- 61.4 An update from Cllr James regarding the Fisherman's Hut after attending their annual meeting will be given at the next meeting.

62. Date of Next Meeting

The date of the next meeting will be Tuesday 21st January 2025 at 1.30pm.

63. Items for the next agenda

Councillors are reminded that the last date for notifying the Clerk of items for the agenda will be ten days before the next meeting.

64. Exclusion of the Press & Public

Cllr James proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr Cook with all in favour.

- 56.4 To consider the KSSC car park quotes (Confidential).
A meeting will be held at the KSSC on 3rd December 2024. An update will be given to the next LCE meeting.

Although not on this Agenda, Cllrs discussed a maximum budget of £300 to be given to host a party for the Volunteers. This was proposed by Cllr Cook and seconded by Cllr Hood with all in favour.

65. Close of Meeting

This meeting closed at 15.00hrs.