

# KESSINGLAND PARISH COUNCIL



## Minutes of the Climate, Culture, Community & Development Committee Meeting held at 4.00pm on Wednesday 25<sup>th</sup> May 2022 in the Council Chamber, Marram Green

**Members present:** Cllrs C. Cook, C. Gower, I. Graham, A. Green & J. McLean.

**Other Cllrs in attendance:** None

**Others present:** None

**Clerk to the Meeting:** N. Coleby (Parish Clerk)

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- Election of Committee Chair.**  
Cllr Green was proposed by Cllr Mclean, seconded by Cllr Cook with all in favour.
- Welcome**  
Cllr Green welcomed members and explained the protocol.
- Election of Committee Vice-Chair**  
Cllr Graham was proposed by Cllr Cook, seconded by Cllr Mclean with all in favour.
- Apologies for Absence.**  
Apologies for absence were received from Cllr Saunders. Acceptance was proposed by Cllr Green and seconded by Cllr Graham with all in favour.
- Declarations of Interest.**  
Cllr Green noted non-pecuniary interests in items 8.4 and 9.4 on the agenda.
- Minutes of the Last Meeting.**  
The councillors agreed to defer the minutes of the Climate, Culture, Community and Development Committee of the 23<sup>rd</sup> March 2022 to the next meeting.
- Public Forum.**  
There were no members of the public present in this meeting and no comments had been received prior to the meeting.

## 8. Climate

- 8.1 The committee reviewed the goals which it had set for 2021-22 and agreed there has been some notable successes and some items which were ongoing.
- The new play area had been completed within the year however there are still some additional things needed to complete it such as picnic benches/seating waste bins and accessibility path. The council had been successful in obtaining funding for the later with a matched funding bid including the benches/bins/planting.
  - The Community Kitchen and Wildlife Garden had taken off over the last year with plans for further additions and again there had been successful funding achieved for some of this.
  - Open Spaces was still ongoing as we are trying to progress a meeting with East Suffolk as well as considering other possibilities. Cllr Smith has been supporting with this.
  - Planting of the Village Sign had progressed to planting lists and design however application has yet to go into SCC Highways.
  - The photographic competition had not happened in 2021-22 but would remain on the agenda for 2022-23.
  - Development of Climate and Culture plans are still a work in progress however we are trying to get additional help with these and working with other parishes and bodies.
- 8.2 It was noted that SALC Climate Forum will be at 1pm on the 16<sup>th</sup> June 2022.
- 8.3 The council agreed that the best way to carry out a recycling assessment of the village will be to create a map of all the local recycling centres,
- 8.4 The council considered the request for a clothing bank in the village, however it was noted that the church already has one by the church centre which it receives a donation for clothing donated. It was felt that having another recycling provision in the village in competition with an existing one did make sense unless the church would like a second clothing bank. The key aim of recycling should be to make more kinds of recycling available rather than needlessly duplicate provision unless that duplication will increase the amount of recycling by making it more convenient for residents to recycling.

## 9 Culture

- 9.1 The council noted that the council is progressing the memorial stone for those missing soldiers from WWI and Miss Katie Crawford.
- 9.2 The council noted that a service to follow the laying of the memorial stone and attendees/ timetable. It was agreed that once a date has been set that a press release should be provided to the Journal to reach out to any surviving family members of those on the plaque.
- 9.3 The council noted that at present there has been no progress with the Jack Rose Society regarding the heritage plaques, however the Clerk has been approached re Heritage Open Days and will provide more information when it is available.
- 9.4 Councillors noted that Cllr Green is coordinating a meeting with Lowestoft Town Council regarding memorials for the Reclaim. This meeting will take place after the Jubilee celebrations have ended.

## 10 Community

- 10.1 The councillors decided that the next Hidden Needs Forum will take place on one day between the 25<sup>th</sup>-28<sup>th</sup> July. The Clerk will liaise with East Suffolk Communities team and Cllr Green.
- 10.2 Councillors noted that in the 2022/23 year they will prioritise as follows;

- a) Progressing the council taking on additional Open Spaces in the village so that they can be managed in line with residents views and to help with reducing the villages carbon footprint. (Cllr Graham)
  - b) Progressing the Boardwalk (Cllr James)
  - c) Benches and bin provision in the village (Running a joint project with East Suffolk and Norse to rational the bin provision and consider additional bench provision, especially along the Prom.
  - d) Setting up the annual Photographic Competition
  - e) Continuing work at the Community kitchen & wildlife garden and laying on water provision to the garden.
  - f) Supporting the Planning and Highways Committee to carry out an accessibility audit of the village as well as carrying out a recycling audit and research of gaining additional recycling opportunities.
  - g) Consulting with the community about their ideas about improving the parish as well as organising a village walkaround to identify any issues.
- 10.3 Councillors agreed that ways to consult with the community and to set priorities for 2023/24 will be deferred to the next meeting.
- 10.4 The meeting noted that a request had been received for more benches along the Proms. The Clerk has been in contact with East Suffolk, with help from Cllr Smith, and they have indicated that they would be willing to look at a partnership between the councils to provide more benches and bins along the proms. It was noted that this is an issue which could fall under 3CD or Leisure and therefore a joint working group between the two committees was discussed with two member from each committee along with the Clerk forming the working group. The Clerk suggested that it might be beneficial to include Cllr James as the Boardwalk could be part of the project with East Suffolk. Cllrs Green and Graham volunteers to be on the group from 3CD and Cllr McLean expressed an interest as Vice Chair of Leisure. Cllr McLean proposed the the working group be set up as proposed and this was seconded by Cllr Cook with all in favour. The Clerk would speak to Cllr Dunne as Chair of Leisure about his involvement as well as Cllr James.

## 11 Development

- 11.1 Francis Road Play Area (Cllr Graham)
- Councillors noted that the Boost Fund was successful and the contractor has been advised. We are currently waiting on installation dates. The Clerk noted that in order to achieve the funding, a matched funding application had been submitted as the council had planned on seating provision etc alongside the play area. The committee considered possible benches/seating and bins and the Clerk was asked to get quotes for the provision of two picnic benches (1 a table to play area and the other wheelchair accessible), a child friendly bench, mushroom seats and a couple of waste bins one of which would be a Penguin bin. The funding for these additional enhancements to the play area would have been an additional cost which the council would need to source additional funding for or fund from reserves. It was noted however that there would be a significant VAT rebate which would come to the council due to the spend on the play equipment which would be agreed as part of the original approved spending on the play equipment. It was agreed that the Clerk would add an agenda item to the next Parish Council meeting for consideration.
- 11.2 Kessingland Community Kitchen & Wildlife Garden (Cllr McLean)
- a) It was noted that the funding bid for the raised beds was successful and that the funding has been received.
  - b) It was also noted Cllr Mclean and the Clerk will be pursuing the installation of water to the site as a priority after the Queen's Jubilee celebrations.
- 11.3 Village Sign Planting/Gates for the village (Cllr McLean & the Clerk)

Councillors noted that plans for the Village Sign Planting have been drawn up; however the license still needs to be applied for with SCC Highways. There had been a proposal to add village “gates” at the two entrances to the village and the committee felt that these would be an enhancement for the village and could promote driving safely etc. It was noted that this would need to go before the Parish Council meeting and therefore should any application for a license for the village sign planting be delayed so that a single application could be made for all the work. This was discussed but a further discussion point was raised which was the location of the village sign. One of the pieces of land that the parish council would like to look at gaining ownership of is in a prominent and more central area of the village and may form a better location for the village sign in the long term. This would be a consideration which should be discussed more fully and also should involve consultation with the community. This being the case if it was proposed that the village gates should be considered separately to the village sign planting. The committee would like the village gates to be added to the Parish Council for initial discussion.

#### 11.4 Annual Photographic Competition

Councillors considered the launch of a Photographic Competition and discussed potential categories. It was agreed that the competition should take place in the early autumn in order that if at any time in the future the council considered a village calendar from the photos, there would be time to facilitate the printing etc. Therefore September/October with judging in October was proposed. Two potential categories were proposed which were: “The seasons in Kessingland” and “Memories of the Jubilee” This recommendation was proposed by Cllr Green and seconded by Cllr Graham with all in favour. This will be added for note on the Parish Council agenda and will be raised with the Kessingland Snappers.

#### 12 Date of Next Meeting.

It was noted that the date and time of the next meeting is scheduled to be 20<sup>th</sup> July 2022 at 4pm at Marram Green.

#### 13 Items for the next agenda.

The last date for notifying the Clerk of items for the agenda will be the 5.00pm on the 6<sup>th</sup> July 2022.

#### 14 Close of Meeting.

The meeting closed at 17.50pm.