

Kessingland Parish Council



Minutes of the Leisure & Amenities Meeting at 10.00am on Tuesday 18th July 2023 held in the Council Chamber, Marram Green

Members present: Councillors C. Cook, M. Dunne (Chair) & J. McLean
Other Cllrs in attendance: None
Others present: None
Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

22. Chairs Welcome

Cllr Dunne welcomed everyone to the meeting and explained the meeting protocols.

23. Apologies for Absence

Apologies for absence were received from Cllrs de Brea & Truman. Cllr McLean proposed acceptance of the apologies, this was seconded by Cllr Dunne with all in favour.

24. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

25. Minutes of the Last Meeting

Cllr McLean proposed the minutes of the Leisure Committee meeting that was held on 20th June 2023 be adopted as an accurate record of the meeting. This was seconded by Cllr Cook with all in favour.

26. Public Forum

There had been no comments received from the public.

27. Allotments

General Matters

- 27.1 A time of 11.30am was noted for a site visit to all allotment sites planned for 15th August with the Clerk, Deputy Clerk and the member of staff who deals with allotment inspections to ensure that everyone knows what is being

reviewed each month. Should any Councillors wish to attend they would be welcome.

27.2 It was noted there are currently two plots unoccupied. All residents who were listed on the waiting list have been contacted and the Deputy Clerk has had one potential tenant respond so far. The vacant plots will be advertised on the Facebook page and in the Village News.

27.3 Councillors considered purchasing sheeting to cover up plots that aren't in use and having a stock so that plots can be covered quickly should they need to be. There are two options that the committee may wish to consider, black plastic or weave sheeting and costings have been researched for both. The black plastic sheeting could only be one-time use, therefore it doesn't adhere to the climate emergency, and could also be more prone to being damaged in wind etc. The weave membrane is more expensive however is easier to fix to the ground and would be less prone to damage by weather conditions but could impose a risk of theft. Cllr Dunne proposed that the weave membrane would be more suitable once a cost has been given. This was seconded by Cllr Cook with all in favour.

28. Francis Road

Maintenance/Improvements

28.1 This matter was dealt with in the Confidential section.

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28.3 It was noted that a meeting has taken place with the football club to discuss arrangements regarding Francis Road and Suffolk FA and a report was brought before the full council meeting which was held on 12th July. The committee wishes to discuss any delegations made at the full council meeting.

28.4 It was noted that the Clerk contacted Greener County on 4th July regarding potential grant funding for improvements at Francis Road and is still awaiting a response. This will be deferred until the next meeting.

29. Play Equipment

29.1 Inspections & Maintenance

It was noted that the Clerk has sent a letter in response to the resident who has issued a complaint regarding the musical equipment at the Church Road play area.

29.2 It was noted that the quote for the accessible path and the additional matting around the junior swings at Church Road is now out of it date so the Clerk will contact Matta to verify if there are any changes to the quote. Councillors will wait for an updated quote.

30. Noticeboards

Council Notice Boards

30.1 This matter was dealt with in the Confidential section.

30.2 It was noted that at the last full council meeting it was decided that the brick and timber bus shelter in the High Street will be used as an information hub for the community. Cllrs Graham, McClean and the Clerk will hold a meeting to consider exactly how this will work. An update will be given at the next meeting.

30.3 Draft designs for the information boards were not available for this meeting therefore this project will be discussed at the next meeting.

31. Bins

- 31.1 It was noted that we have been advised by East Suffolk that the labels to say that dog waste bags will be accepted in all bins are being prepared and will be supplied to council shortly. These have not been received yet.

32. Litter Picking

Updating on the litter picking.

- 32.1 It was noted that the litter picking continues to operate on a Monday and Friday.
32.2 It was noted that an application for funding to purchase a variety of items for litter picking has been submitted on behalf of the council and we are awaiting feedback.

33. The Marsh

Update on the marsh

- 33.1 It was noted that work continues at the marshes under Cllr Boyles supervision.
33.2 It was noted that the date has been changed from 14th August to 22nd August after 11am for a council assets tour that will take place for new councillors and existing councillors who would like to take part. This will include a visit to the marsh.

34. Community Spaces

Roy Brown's Garden

- 34.1 It was noted that the Clerk has contacted Codling Bros regarding the redesign of the garden, and they are going to be speak to their contacts regarding the architects and arrange a meeting that is convenient for all those that want to be involved.
34.2 Kessingland Kitchen & Wildlife Garden
It was noted that a meeting has taken place between members of this committee and Essex and Suffolk Water regarding installing a water supply at the garden. Essex and Suffolk Water have confirmed that this would be possible, and the installation will take place hopefully in the next couple of months depending on external factors.

35. Maintenance

- 35.1 It was noted that maintenance work is continuing as and when identified but will be lighter in public spaces during August into September due to it being peak season.

36. Date of Next Meeting

The date of the next meeting is scheduled for 10am Tuesday 26th September 2023.

37. Items for the next agenda

Councillors are reminded that the last date for notifying the Clerk of items for the agenda is Thursday 14th September 2023.

38. Exclusion of the Press & Public

That is accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

- 28.1 It was noted that the new benches and bins have been sited at the playing field, but due to time restraints there is one bench left to be placed. There has been an increase in cost by about £400 because of an underestimation of what was required therefore councillors were not happy to proceed and this will go to Full Council.
- 28.2 It was noted that a quote has been received from Norse for grass cutting. Councillors would like to know how much was previously charged before proceeding with new costings.
- 30.1 It was noted that quotes have been received to add notice boards to the bus shelter in Field Lane, however they seem somewhat higher in price than expected. The Menshed will supply further quotes in the next few weeks.

40. Close of Meeting

This meeting closed at 11.00am.