

KESSINGLAND PARISH COUNCIL



Minutes of the Meeting of the Kessingland Parish Council

Held at 7.00pm on Wednesday 10th September 2025

In the Council Chamber, Marram Green

Members present: Councillors D. Boyle (Vice-Chair), C. Cook, N. Glendinning, I. Graham, A. Green, S. James (Chair), J. McLean, B. Nicholls & B. Saunders

Other members present: Cllr M. Ladd

Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

70. Chair's welcome

The Chair welcomed the Committee and explained the meeting protocol.

71. Apologies for absence.

Apologies for absence were received from Cllr Pope-Brannon. Acceptance of apologies for absence was proposed by Cllr Boyle, seconded by Cllr Cook with all in favour.

72. Declarations of Interest.

There were no declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Green in respect of his role as District Councillor & Church Warden
- Cllr McLean in respect of Kessingland CofE Primary Academy, Kessingland Sports & Social Club & Kessingland Mens Shed
- Cllr Nicholls in respect of Kessingland Mens Shed
- Cllr Boyle in respect of Kessingland Mens Shed

73. Minutes of the previous meetings.

The minutes of the meeting held on the 9th July & the Extra-Ordinary meetings held on the 29th July & 12th August 2025 had been circulated and Cllr Saunders proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr McLean with all in favour.

74. Reports

74.1 A report was received from Cllr Ladd from Suffolk County Council, covering several local issues. These included safety concerns regarding the Gull Wing bridge, planned upgrades to the recycling centre, and opposition to new

pylons. Suffolk Highways has also appointed two additional Community Liaison Engineers to support highway matters. Fly tipping and ongoing traffic problems in the village were discussed, with councillors sharing their views. In response to recent disruption, Councillor Boyle proposed that Kessingland Parish Council send a formal letter to Cadent. This was seconded by Cllr Saunders with all in favour.

74.2 Cllr Green delivered a report from East Suffolk Council, noting the adverse effects of Cadent's roadworks on local businesses in the village. He also spoke about the Energy Savers Trust and shared an online link related to electric vehicle charging. Additionally, he mentioned a petition concerning the lack of public toilet facilities in Lowestoft and raised concerns about fly tipping in the area.

Cllr Ladd left the meeting at 7.32pm.

75. Public Forum

No members of the public were present.

76. Leisure, Communications & Events

76.1 Cllrs noted the minutes of the Leisure, Communications & Events meeting held on the 19th May 2025.

76.2 Cllr Nicholls gave an update on Roy Browns Garden. There have been lots of compliments given on the work done so far and phase two will commence shortly.

76.3 A request from a football team to hire the councils football pitch was received. Cllr Graham proposed to agree in principle but a separate meeting would have to be made with both clubs to discuss this. Cllr James seconded with all in favour.

76.4 Cllrs consider donating the recently purchased VE & VJ Day flags to another organisation. This was proposed by Cllr Glendinning and seconded by Cllr Cook with five abstentions.

77. Audit

77.1 The external audit report 2024-25 had not returned in time for this meeting so will be deferred until the next meeting.

78. Finance & Governance

78.1 Cllrs noted the minutes of the Finance & Governance meetings held on 18th June, 8th July & 12th August 2025. The minutes of the meeting held on 9th September 2025 will be considered at the next meeting.

78.2 Cllrs noted the Finance and Governance Committee recommended amendments were made to the Lone Worker Policy & Safeguarding Policy. These will be brought to the next meeting.

79. Personnel

79.1 Cllrs noted a meeting of the Personnel committee took place on 11th August 2025 and the minutes will be considered at the next meeting.

79.2 It was noted that there have been three new members of staff recruited at the Youth Café due to the growing number of young people attending. Cllr James

asked for volunteers to visit the Youth Café to acknowledge the work that was being done. Cllr Graham will visit in October and Cllr Glendinning in November.

79.3 Staffing matters (Confidential)

80. Planning & Highways

- 80.1 Cllrs noted the minutes of the Planning & Highways meetings held on 25th June & 9th July 2025. The minutes of the meeting held on 20th August 2025 will be considered at the next meeting.
- 80.2 An update on the Task & Finish group was expected but not provided. Councillor Green encouraged all members to review the current Neighbourhood Plan to begin the process of updating it. He noted that the group currently consists of only four members and emphasized the need for at least two more participants. He will arrange another meeting to continue discussions on this matter.
- 80.3 The current traffic situation in the village was discussed earlier in the meeting with Cllr Michael Ladd of Suffolk County Council.

81. Other Council Business

- 81.1 Cllrs deferred appointing a safe-guarding lead for the council to the next meeting.
- 81.2 Following recent resignations and resulting vacancies, it was agreed that, prior to commencing their role, all new co-optees will be offered an informal discussion with the Vice-Chair and Acting Parish Clerk.

82. Other matters

None.

83. Date of Next Meeting

The date of the next meeting will be held at 7pm on Wednesday 8th October 2025.

84. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Friday 26th September 2025.

85. Exclusion of the Press & Public

Cllr Graham proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Green seconded the motion with all in favour.

86. Close of meeting

This meeting closed at 20.32pm.