

# Kessingland Parish Council



## Minutes of the Leisure & Amenities Meeting 21<sup>st</sup> November 2023 held in the Council Chamber, Marram Green

**Members present:** Councillors I. Graham, J. McLean & L. Truman  
**Other Cllrs in attendance:** None  
**Others present:** None  
**Clerk to the Meeting:** N. Coleby (Clerk), S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

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### 59. Chairs Welcome

Cllr McLean welcomed everyone to the meeting and explained the meeting protocols.

### 60. Apologies for Absence

Apologies for absence were received from Cllrs de Brea, Cook & Dunne. Cllr Graham proposed acceptance of the apologies, this was seconded by Cllr Truman with all in favour.

### 61. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests.

### 62. Minutes of the Last Meeting

Cllr Graham proposed the minutes of the Leisure Committee meeting that was held on 26<sup>th</sup> September 2023 be adopted as an accurate record of the meeting. This was seconded by Cllr Truman with all in favour.

### 63. Public Forum

None.

### 64. Allotments

#### General Matters

64.1 To consider a quote that has been received from a contractor to clear the plots that are severely overgrown. (Confidential)

*This item will be dealt with in the confidential section (Item 75.1)*

64.2 It was noted that a couple of local residents have been shown the vacant plots and they have shown an interest in leasing them once they have been cleared.

64.3 Councillors were provided with a revised copy of the allotment tenancy agreement and discussed some suggested amendments. It was noted that there are some plots that are currently vacant and that requests are sometimes received from members of the public who do not live within the village that are not then given a plot due to the current rule that stipulates all tenants must reside within Kessingland. Councillors decided that council should keep two plots available for six months in case a Kessingland residents requests one but after six months this would then go down to one plot should there be someone who lives within three miles of Kessingland that would like one. Councillors also discussed allowing dogs on the allotment sites and it was agreed that as long as the dogs are tethered and not causing a nuisance this would be permitted and also that chickens could be kept on allotment plots but permission must be sought from the council first. Sheds will be permitted on allotment plots but should be no more that 6 x 4 ft in size and any weedkiller that is used on a plot must be subject to UK regulations. Cllr Truman proposed that the committee were happy with the proposed changes and the revised allotment agreement will come before Full Council for acceptance. This was seconded by Cllr Graham with all in favour.

## 65. Francis Road

### Maintenance/Improvements

- 65.1 Councillors considered a request from Kessingland Football Club who would like the floodlights turned around so that they face the football pitch for training purposes. The committee felt that it would be beneficial to explore investing in some new floodlights that can be manoeuvred if required. As the council have declared a climate emergency these lights would need to be LED ones which would be more environmentally friendly. Quotes will be sought for these to be purchased and also to have the existing lights changed to LED at the same time. Cllr Truman proposed a budget of £10,000 for the installation of these lights, this was seconded by Cllr Graham with all in favour. The quotes shall be brought before the committee at the next meeting should they be available.
- 65.2 The committee discussed a request from Kessingland Football Club who would like to store their goals on the overflow carpark and councillors were happy for them to do this until the new bollards are in place.
- 65.3 It was noted that the removal of the goal posts has been scheduled with East Suffolk Services as per the approved quote and this will happen before the end of November. The new bollards have been ordered and we will notify the football club of the date when we have it.
- 65.4 It was noted that during storm Kieran there was vehicular ingress to the football pitches resulting in deep tyre damage and consideration was given to what may be done to prevent this in future. The committee would like to have some signs put up informing members of the public that dogs are not allowed within the grounds.
- 65.5 It was noted that when the goal posts have been removed the Clerk will supervise the marking out of the new pitches. The FA will then come in and do an assessment of the pitch for any grants that can be applied for. The grant is per pitch so there may be more funding available.
- 65.6 Councillors noted that a meeting with Greenest County took place on 10<sup>th</sup> October and various information was passed on that may be useful to the

council and anything that is relevant will be given to the appropriate committees.

## 66. Play Equipment

### Inspections & Maintenance

- 66.1 It was noted that Matta are now in a position to carry out the required work for the accessible path and the additional matting around the junior swings at Church Road and this will be started on 22<sup>nd</sup> November.

## 67. Noticeboards

### Council Notice Boards

- 67.1 It was noted that an updated quote for the notice boards to the bus shelter in Field Lane has been requested and we are waiting for this to be provided. Cllr McLean will chase this up.
- 67.2 Councillors noted that the draft designs for the information boards will be brought to this committee for consideration at the January 2024 meeting.

## 68. Bins

- 68.1 It was noted that we are still awaiting the labels from East Suffolk to say that dog waste bags will be accepted in all bins. The committee suggested that council get quotes to have their own stickers printed.

## 69. Litter Picking

### Updating on the litter picking.

- 69.1 It was noted that the litter picking continues to operate on a Monday and Friday.
- 69.2 It was noted that we are still awaiting an update on the funding application to purchase items for litter picking but this will be provided to the committee once received.
- 69.3 Cllr Truman proposed a budget of £120 is set for the annual thank you buffet for the litter-pickers. This was seconded by Cllr Graham with all in favour. Cllr McLean will liaise with the litter-pickers to find a date to hold the buffet.

## 70. The Marsh

### Update on the marsh

- 70.1 It was noted that work continues at the marshes under Cllr Boyles supervision.

## 71. Community Spaces

### Roy Brown's Garden

- 71.1 To note that a meeting took place with landscape gardener and a quote has been provided. Further quotes will be sought, and research will be done and will be provided at the next meeting. (Confidential)
- 71.2 Kessingland Kitchen & Wildlife Garden  
To note that the contractor who will be installing the water at the community garden has been contacted and we are awaiting a date for when they will start the work.

## 72. Maintenance

- 72.1 To note that the ditch to the rear of the Church Road Car Park has been cleaned out. It is the parish council's responsibility to maintain and keep the drain clear

as it falls within the curtilage of the car park lease. A quote has been received from a contractor to do this work. (Confidential)

72.2 It was noted that the pole that is used for the SID on Field Lane is still awaiting replacement.

72.3 It was noted that a wall holding the metal grate at the entrance to the Church Road car park has eroded and still needs to be repaired but we will see if this can be done in conjunction with the work at Francis Road by the same contractor who is doing the flood works.

### 73. Date of Next Meeting

The date of the next meeting is scheduled for 10am Tuesday 16<sup>th</sup> January 2024.

### 74. Items for the next agenda

Councillors were reminded that the last date for notifying the Clerk of items for the agenda is Thursday 4<sup>th</sup> January 2024.

### 75. Exclusion of the Press & Public

Cllr Graham proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr Truman with all in favour.

### 76. Close of Meeting

Meeting closed at 12.03pm.