

# KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of the  
**Kessingland Parish Council**  
**At 7.00pm on Wednesday 12<sup>th</sup> March 2025**  
Held in the Council Chamber, Marram Green

## AGENDA

178. Chair's welcome

To welcome and explain the meeting protocol.

179. Apologies for absence.

To receive and consider acceptance of any apologies for absence.

180. Declarations of Interest.

To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Carter in respect of Kessingland CofE Primary Academy.
- Cllr Green in respect of his role as district councillor.
- Cllr Hood in respect of Kessingland CofE Primary Academy.
- Cllr McLean in respect of Kessingland CofE Primary Academy & Kessingland Sports & Social Club.

181. Minutes of the previous meetings.

To consider the accuracy and adopt the minutes of the meeting held on the 12<sup>th</sup> February 2025.

168. Public Forum

*During each meeting the council will hold a public forum for a period of 10 minutes. During this time, residents will have a maximum of 3 minutes each to put views/questions to the Chair regarding matters on the agenda. Where possible the Chair will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

168.1 To receive a report from Suffolk County Council.

168.2 To receive a report from East Suffolk Council.

168.3 To receive comments from any members of the public.

## 169. Finance & Governance

- 169.1 To receive and note the minutes of the Finance & Governance meetings held on 12<sup>th</sup> February 2025.
- 169.2 To adopt the following as recommended by the Finance and Governance committee:
- Code of Conduct
  - Disciplinary Policy & Procedure
  - Disciplinary Rules
- 169.3 To appoint SALC as the 2024/25 Internal Audit.
- 169.3 To note the internal control statement 2024/25 has been completed.
- 169.5 To note the Asset Register 2024/25 has been reviewed.
- 169.6 To note the Risk Assessment 2024/25 has been reviewed.

## 170. Leisure, Communications & Events

- 170.1 To note that the next Leisure, Communications & Event meeting will be held on the 18<sup>th</sup> March 2025.
- 170.2 To receive an update on the progress of the redevelopment of Roy Browns Garden and consider a quote for the work required (Confidential).
- 170.3 To receive an update with regards to the new VE bench siting.
- 170.4 To receive an update regarding the refurbishment of the benches in the village by the Mens Shed.
- 170.5 To discuss Coastal Management @ ESC (sea wall & prom).

## 171. Personnel

- 171.1 Staffing matters (Confidential)

## 172. Planning & Highways

- 172.1 To receive and note the minutes of the Planning & Highways meetings held on the 5<sup>th</sup> February 2025.
- 172.2 To receive an update on the Suffolk Highways site meeting held on 26<sup>th</sup> February and discuss moving forward.
- 172.3 To consider updating the current Kessingland Neighbourhood Plan.

## 173. Other Council Business

- 173.1 To consider appointing a Data Protection Officer.

## 174. Other matters

To discuss any matters in abeyance for the next meeting or not noted anywhere else on the agenda.

## 175. Date of Next Meeting

The date of the next meeting will be held at 7pm on Wednesday 9<sup>th</sup> April 2025.

## 176. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Monday 31<sup>st</sup> March 2025.

## 177. Exclusion of the Press & Public.

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

170.2 To consider a quote received for the redevelopment of Roy Browns Garden  
(Confidential)

171.1 Staffing matters (Confidential)

178. Close of meeting.