

KESSINGLAND PARISH COUNCIL



Minutes of the meeting of the Kessingland Parish Council

Held at 7.00pm on Wednesday 8th October 2025

In the Council Chamber, Marram Green

Members present: Councillors D. Boyle (Vice-Chair), C. Cook, N. Glendinning, A. Green, S. James (Chair), J. McLean, B. Nicholls & P. Slezacek

Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers
(Admin/Committee Clerk)

93. Chair's welcome

The Chair welcomed the Committee and explained the meeting protocol.

94. Apologies for absence.

Apologies for absence were received from Cllrs Ladd, Saunders, Graham & Pope-Brannon. Acceptance of apologies for absence was proposed by Cllr McLean, seconded by Cllr Glendinning with all in favour.

95. Declarations of Interest.

There were no declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Green in respect of his role as District Councillor & Church Warden
- Cllr McLean in respect of Kessingland CofE Primary Academy, Kessingland Sports & Social Club
- Cllr Nicholls in respect of Kessingland Mens Shed
- Cllr Boyle in respect of the Bethal

96. Minutes of the previous meetings.

The minutes of the meeting held on the 10th September 2025 had not been circulated therefore they will be brought to the next meeting.

97. Reports

97.1 No report was received from Suffolk County Council.

97.2 A report was received from East Suffolk Councillor Alan Green. He informed the Council that, starting from June 2026, East Suffolk Council will be providing residents with an additional wheelie bin and a separate food waste bin. He also announced a proposal to establish three unitary councils across

Suffolk, aimed at delivering improved services at a lower cost compared to the current system. Under this arrangement, a single council would be responsible for all local services within each area.

98. Public Forum

No members of the public attended.

99. Leisure, Communications & Events

- 99.1 Cllrs noted the minutes of the Leisure, Communications & Events meeting held on the 15th September 2025 will be considered at the next meeting.
- 99.2 An update on Roy Browns Garden was given by Cllr Nicholls. The new barrels have been received and are ready to be delivered to the garden. Bulbs have been purchased and should be planted by next week. A request for another water butt was given.
- 99.3 Cllrs considered a location for a new defibrillator in the village should the councils application for a free one be successful. Cllr Boyle proposed that it would replace the one currently at Marram Green. This was seconded by Cllr McLean with all in favour.
- 99.4 Councillors considered a request to install lighting in the overflow car park on Francis Road. A meeting with the KSSC is required to gather additional information.

100. Audit

- 100.1 The External Audit Report 2024-25 was received. Cllr James gave thanks to the Acting Parish Clerk and Cllr Graham for their work involved updating the Asset Register.

101. Finance & Governance

- 101.1 Cllrs noted the minutes of the Finance & Governance meeting held on 9th September 2025 will be considered at the next meeting.
- 101.2 To consider a quote for new allotment plaques (Confidential)

102. Personnel

- 102.1 Cllrs noted a meeting of the Personnel committee took place on 11th August 2025 and the minutes will be considered at the next meeting.
- 102.2 Cllrs noted the resignation from a Youth Café Leader and that the recruitment process for a replacement has begun.
- 102.3 To note staff appraisals have taken place and to consider any recommendations from this committee. (Confidential)
- 102.4 Staffing matters (Confidential)

103. Planning & Highways

- 103.1 Cllrs noted the minutes of the Planning & Highways meeting held on 20th August 2025 will be considered at the next meeting.
- 103.2 There was no update from the Task and Finish Group regarding updating the current Kessingland Neighbourhood Plan, as a meeting with all members still needs to be arranged.

103.3 It was noted that Lowestoft Town Council has a draft of their neighbourhood plan online. A link will be sent to all Cllrs.

104. Other Council Business

- 104.1 As there were no volunteers for the role of Safeguarding Lead, Cllr James proposed Cllr Glendinning to serve in the position on an interim basis. This was seconded by Cllr Boyle with all in favour.
- 104.2 To consider a compensation claim for an incident at Church Road play area. (Confidential)

105. Other matters

A discussion took place regarding the goalposts at KSSC. A meeting is going to be arranged with the two football clubs to reach an agreement concerning the use of the facilities.

106. Date of Next Meeting

It was noted that the date of the next meeting will be held at 7pm on Wednesday 12th November 2025.

107. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Friday 31st October 2025.

108. Exclusion of the Press & Public

Cllr McLean proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Cook seconded the motion with all in favour.

109. Close of meeting

This meeting closed at 8.23pm.