

Kessingland Parish Council



Minutes of the Leisure & Amenities Meeting at 11am on Monday 16th May 2022 held in the Council Chamber, Marram Green

Members present: Councillors D. Boyle, C Cook, M. Dunne, S. James, J McLean, B. Nicholls (Chair).

Other Cllrs in attendance: None

Others present: None

Clerk to the Meeting: S. Hogg (Deputy Clerk)

1. Chair's Welcome

Cllr Nicholls welcomed everyone to the meeting and explained the meeting protocols.

2. Election of Chair

Cllr Nicholls noted that he wished to stand down as Chair of the committee. Cllr Boyle proposed that Cllr Dunne is elected as the Chair of the Leisure & Amenities Committee, this was seconded by Cllr McLean with all in favour.

3. Welcome

The new chair of the committee thanked the committee members for their election.

4. Election of Vice-Chair

Cllr McLean proposed that Cllr James is elected as the Vice-Chair of the Leisure & Amenities Committee. This was seconded by Cllr Cook and unanimously agreed.

5. Apologies for Absence

There were not any apologies to receive as all committee members were present.

6. Declarations of Interest

6.1 There were no declarations of interest on items on the agenda and no written requests had been received. There were no existing grants of dispensations for Disclosable Pecuniary Interests.

7. Minutes of the Last Meeting

Cllr Nicholls proposed the minutes of the Leisure & Amenities Committee meeting that was held on 22nd March 2022 be adopted as an accurate record of the meeting. This was seconded by Cllr Boyle with all in favour.

8. Public Forum

There had been no comments received from the public.

9. Allotments

General Matters

- 9.1 It was noted that all allotments are operating smoothly, and no issues have been raised but another resident has been added to the waiting list. It was also noted that Cllr Nicholls would be taking a step back from overseeing the running of the allotments and the Deputy Clerk will be responsible for them instead.

10. Francis Road

Maintenance/Improvements

- 10.1 It was noted that the play equipment has been installed and the spider has been sandblasted, repaired and painted with metallic paints in eight colours as requested.
- 10.2 It was noted that with all the preparation the council and KSSC are doing for the Queens Jubilee celebrations a meeting to discuss matters relating to the main car park and potential repairs as well as water supply and legionella has been delayed. Cllr McLean informed the committee that she had been collaborating with KSSC regarding parking arrangements for the events that will be held there during the Queens Jubilee celebrations. Parking will be limited and pedestrians will be encouraged to enter the field from the Clare Road entrance and permits will be provided for disabled parking. The residents who live on Francis Road will be encouraged to park their vehicles off the road to allow access to the playing field for larger vehicles and there will be marshals present to direct pedestrians.
- 10.3 It was noted that regrettably the timber from the old play area which was going to be recycled within Francis Road was taken by persons unknown and unfortunately due to lack of training the CCTV was not able to be accessed quick enough before the recording was overwritten. The council are now looking at getting a bigger hard drive and training for staff will be provided.
- 10.4 It was noted that there has not been any further contact with Kessingland Football Club in regard to the facilities and that as there is usage of the Hub planned for the Queens Jubilee any work on the Hub will not be able to take place until after that, therefore any further discussions regarding future use can not be progressed until after June.
- 10.5 Toilets
It was noted that the Finance & Governance Committee approved the spending of the work to be undertaken on the toilets and an order has been submitted. The work will commence the week beginning 23rd May but a new set of costings is being prepared due to prices increasing in the last few weeks and will be brought to this committee for consideration.

11. Play Equipment

11.1 Inspections & Maintenance

It was noted that the Clerk has contacted Simon Walker regarding a meeting with Norse about the safety checks on the council play areas in light of the new play equipment, but he is currently on leave. The Clerk will provide an update to the committee once he has liaised with him.

12. Noticeboards

- 12.1 Council Notice Boards
There are no new matters to report.

13. Bins

- 13.1 The Clerk reported that there has been communication with East Suffolk regarding benches and bins along the promenade where East Suffolk would like KPC to draw up a five year plan for improvements along these lines. A small group was set up to come up with some discussion plans about where bins and benches may be situated to then go forward to meet with East Suffolk. It is hoped that this will then lead out to bins around the rest of the village. A briefing paper will be supplied this week for the committee's consideration and this joint working practice may then be able to be extended to the village as a whole. It was pointed out that at times there can be confusion amongst dog walkers with regards to which bins can be used to dispose of dog waste and it was suggested that signs are placed on the bins to indicate that all waste can be disposed in them.
- It was noted that there had been two damaged dog bins within the village, the one on Lloyds Avenue has been removed but the one on Marsh Lane has been repaired.

14. Litter Picking

- 14.1 Updating on the litter picking
It was noted that the litter picking continues to operate on a Monday and the Friday litter pick now operates on Thursdays. A Queens Jubilee litter pick was recently held and 16 volunteers attended, three of them were part of Les Allan's family who attended in his memory.
- 14.2 It was noted that the beach tidy-up sessions that commenced the week of 14th March have continued.

15. The Marsh

- 15.1 Update on the marsh
It was noted that work continues at the marshes under Cllr Boyles supervision but due to it being bird nesting season the work that can be carried out is limited. Cllr Boyle informed the committee that a new gate has been installed and a sign had been made by the general factotum that was a very welcoming addition to the marsh.

16. Community Spaces

- 16.1 Roy Brown's Garden
It was noted that discussions regarding progressing work at Roy Browns Garden would not be progressed until after the Queens Jubilee.
- 16.2 Remembrance Plaques
It was noted that the Council agreed for a plaque to be placed on the Kessingland Remembers wall later this year to commemorate the loss of life on the fishing boat 'Reclaim' in conjunction with Lowestoft Town Council. A meeting to discuss the reclaim is due to be scheduled soon and information will come back to the committee. There has also been a request for a form for a further memorial plaque.
- 16.3 To consider a quote for a memorial stone to commemorate the missing

names on the war memorial as requested by Parish Council. This matter would be dealt with in Confidential session.

16.4 Kessingland Kitchen & Wildlife Garden

It was noted that the funding application of £1900 for raised beds has been approved and once received Cllr McLean will be advised so that arrangements for beds can be made. Cllr McLean informed the committee that lots of weeding and watering had been taking place at the garden and two tepees made from hazel have been built. Funding has been applied for from Community Action Partnership to fund some raised beds which would be accessible for residents with mobility issues.

It was also noted that there are two beehives active within the garden and that the seed swap box is being used. There are plans for the Men's Shed to construct a bench that would be used for a plant swap.

17. Maintenance

17.1 It was noted a regular routine for cleaning the bus shelters has been set up and some shelters have now been cleaned. Benches at High Street play area and at Heritage Green have also been cleaned. The benches at Heritage Green are in excellent condition, but those on The High Street need some care and the General Factotum is cleaning them up and giving them a coat of black hammarite to tidy them up. The old fencing in front of the toilets has been removed and the General Factotum is measuring up and checking for new hand railing in the scaffolding type to go into the space of it. It was noted that there is currently an issue with graffiti on the Kessingland underpass. A suggestion was made that local graffiti artists could be invited to come and practice their skills on the underpass with art this is suitable for the public to view in the hope that this would be a deterrent to prevent obscene graffiti instead. It was also noted that anti-graffiti paint is available to purchase but this could be expensive. This matter will be added to the next Planning & Highways agenda for discussion.

18. Date of Next Meeting

18.1 It was noted that the date of the next meeting is scheduled for 11am Monday 18th July 2022.

19. Items for the next agenda

19.1 Councillors were reminded that the last date for notifying the Clerk of items for the agenda is Wednesday 6th July 2022.

20. Exclusion of the Press & Public

As there were no member of the public present this item was not moved to confidential session, therefore councillors dealt with this item in an open session.

16.3 Councillors discussed the quote for the memorial stone to commemorate the missing names on the war memorial. Councillors would like the Clerk to ensure that the servicemen are listed on the stone in rank order, the Clerk will investigate this. Councillors were satisfied with the quote and it was proposed by Cllr James that this matter is progressed to the Finance & Governance Committee for approval. This was seconded by Cllr McLean with all in favour.

21. Close of Meeting

Meeting closed at 11.50am.