

# KESSINGLAND PARISH COUNCIL



Minutes of the meeting of the  
**Kessingland Parish Council**  
**At 7.00pm on Wednesday 9<sup>th</sup> July 2025**  
Held in the Council Chamber, Marram Green

**Members present:** Councillors D. Boyle (Vice-Chair), C. Carter, C. Cook, N. Glendinning, I. Graham, L. Hood, S. James (Chair), B. Nicholls & B. Saunders

**Other members present:** Cllr M. Ladd

**Clerk to the Meeting:** S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

**45. Chair's welcome**

The Chair welcomed the Committee and explained the meeting protocol.

**46. Apologies for absence.**

Apologies for absence were received from Cllrs Ollett, Green, McLean & Pope-Brannon. Acceptance of apologies for absence was proposed by Cllr Glendinning, seconded by Cllr Hood with all in favour.

**47. Declarations of Interest.**

There were no declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Carter in respect of Kessingland CofE Primary Academy
- Cllr Green in respect of his role as District Councillor & Church Warden
- Cllr Hood in respect of Kessingland CofE Primary Academy
- Cllr McLean in respect of Kessingland CofE Primary Academy & Kessingland Sports & Social Club
- Cllr Nicholls in respect of Kessingland Mens Shed

**48. Minutes of the previous meetings.**

The minutes of the meeting held on the 18<sup>th</sup> June 2025 had been circulated and Cllr Boyle proposed they were adopted as an accurate record of the meeting. This was seconded by Cllr Glendinning with all in favour.

## 49. Reports

49.1 A report from Suffolk County Council was provided by Cllr Michael Ladd:  
Transition from Children's to Adult Services: Work is currently underway to examine and improve the transition process for users moving from children's services to adult care, ensuring continuity and adequate support.  
Highways Maintenance – "The Dragon" Machine: A new pothole repair machine, known as "The Dragon," is now in operation across Suffolk. This equipment significantly speeds up the repair process and improves efficiency in maintaining road surfaces.  
The Suffolk Library Service has now officially transitioned back under the management of Suffolk County Council.  
The Gull Wing bridge project has received an award for excellence in infrastructure, recognising its innovative design and contribution to regional connectivity.  
Cllr Ladd will attend a multi-agency meeting in August, to be held at the chambers of the Kessingland Parish Council.

Cllr Ladd left the meeting at 7.24pm.

49.2 A report from East Suffolk Council was received from Cllr Alan Green:  
The library doors are almost complete and now the library is in the ownership of SCC, recognition must still go to those who have pushed and funded for the doors to be replaced; KPC, The Friends, ES Community Partnership, ES enabling budget.

## 50. Public Forum

50.1 No members of the public attended.

## 51. Leisure, Communications & Events

51.1 Cllrs noted the minutes of the Leisure, Communications & Events meeting held on the 19<sup>th</sup> May & 14<sup>th</sup> July 2025 will be considered at the next meeting.  
51.2 An update on Roy Browns Garden was given by Cllr Nicholls. Quotes will need to be submitted to the Acting Clerk to commence stage 2 of the work still needing to be done.  
51.3 Cllrs discussed the replacement of a damaged waste bin located within the village. Cllr Graham proposed allocating a budget of £150 to cover the cost of a suitable replacement. Cllr Nicholls seconded with all in favour.

## 52. Audit

52.1 It was noted that the external audit report 2024-25 has been submitted and a report will be presented at the next meeting when it has been received.

## 53. Finance & Governance

53.1 Cllrs noted the minutes of the Finance & Governance meeting held on 3<sup>rd</sup> June 2025. The minutes of the meetings held on the 18<sup>th</sup> June & 8<sup>th</sup> July will be considered at the next meeting.  
53.2 Cllr Saunders proposed that the Lone Worker Policy & Safeguarding Policy would come back to the next meeting. This was seconded by Cllr Boyle with all in favour.

#### 54. Personnel

54.1 Staffing matters (Confidential)

#### 55. Planning & Highways

- 55.1 The minutes of the Planning & Highways meetings held on 25<sup>th</sup> June & 9<sup>th</sup> July 2025 will be considered at the next meeting.
- 55.2 An update from the Task & Finish group regarding updating the current Kessingland Neighbourhood Plan will come to the next meeting.
- 55.3 It was noted that a Public Consultation will be held on 23<sup>rd</sup> July regarding the Kingsley Care Home application.

#### 56. Other Council Business

- 56.1 Cllrs considered a request from Kessingland Primary School to receive a piece of council equipment that has reached the end of its operational life. Cllr Glendinning proposed that the item be donated to the school, Cllr Nicholls seconded with all in favour.

#### 57. Other matters

The Chair informed the meeting that Cllr McLean would be taking a temporary break from attending council meetings. However, she will continue her involvement with the community garden, litter-picking, and the Youth Club. The Chair also encouraged all Cllrs to increase their participation in committee work to support the council's ongoing activities.

Cllrs were informed of a scheduled road closure on Field Lane, which will be in effect from 23 July to 29 August. A potential closure of the High Street may also occur during this period. Members were advised that detailed information, including maps of all affected routes, is available via the 'Causeway One' online platform.

#### 58. Date of Next Meeting

The date of the next meeting will be on Wednesday 10<sup>th</sup> September 2025 at 7pm.

#### 59. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Friday 1<sup>st</sup> September 2025.

#### 60. Exclusion of the Press & Public

Cllr Graham proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Hood seconded the motion with all in favour.

#### 61. Close of meeting

This meeting closed at 8.56pm.