

# KESSINGLAND PARISH COUNCIL



## Minutes of the Extra-Ordinary meeting of the **Finance & Governance Committee** **Held at 6.30pm, on Wednesday 18<sup>th</sup> June 2025** In the Council Chamber, Marram Green

**Members present:** Councillors A. Green (Chair), N. Glendinning, I. Graham & J. McLean  
**Other Members:** Councillor S. James  
**Clerk to the Meeting:** S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

### 16. Welcome

The Chair welcomed the committee and explained the meeting protocol.

### 17. Election of Vice-Chair of the Committee

Cllr James proposed Cllr Graham as Vice-Chair of the committee. The nomination was seconded by Cllr McLean with all in favour.

### 18. Apologies for Absence

Apologies for absence were received from Cllrs Cook, Ollett & Saunders. Acceptance of apologies was proposed by Cllr Graham, seconded by Cllr James with all in favour.

### 19. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to:

Cllr Green in respect of his role as District Councillor and Church Warden

Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.

### 20. Minutes of the previous meeting

The minutes of the Finance & Governance Committee meeting held on 3<sup>rd</sup> June 2025 will be brought before the next meeting.

### 21. Reserves

- 21.1 The current reserves balance was noted. Cllr Graham proposed its adoption, seconded by Cllr Glendinning with all in favour. The Committee expressed thanks to Cllr Graham and the Acting Parish Clerk for their work.

21.2 Cllr Glendinning proposed, with regret, to write off the Compass Suite reserves.  
This was seconded by Cllr James with all in favour.

**22 Date of next meeting**

The date of the next meeting will be at 1.30pm on Tuesday 8<sup>th</sup> July 2025. It was decided that the next and subsequent meetings will be held on the second Tuesday of every month at 1.30pm. This was proposed by Cllr Green, seconded by Cllr Glendinning with all in favour.

**23 Items for the next agenda**

Members were reminded to submit items for the next agenda to the Clerk by 5:00pm on 23rd June 2025.

**24 Exclusion of the Press and Public**

None.

**25. Close of Meeting**

The meeting was closed at 6.45pm.

I certify that these are accurate minutes of the above meeting as approved at a meeting of the Finance & Governance Committee held on the 8<sup>th</sup> July 2025.

Signed

Dated

Cllr A. Green,  
Chair, Finance & Governance Committee