



# Kessingland Parish Council

## Asset Register March 31<sup>st</sup> 2023

This is the verified list of council assets held at the 31<sup>st</sup> March 2023 and updates the previous Asset Register of the 22<sup>nd</sup> June 2022. This takes into account assets added or disposed of during the council year of the 1<sup>st</sup> of April 2022 and the 31<sup>st</sup> of March 2023.

For ease of checking the assets, they are listed in sections which are:

1. Community Land Assets
2. Community Fixed Assets
3. Bus Shelters
4. Village Seats
5. Litter & Salt Bins
6. Noticeboards
7. Village Volunteer Equipment
8. Emergency Plan Equipment
9. Play Area Equipment & Seating
10. Office Equipment
11. General Assets
12. Events & Youth Club Equipment
13. Council Maintenance Equipment
14. Items Disposed of in Financial Year.

Community Land Assets				
Date Obtained	Description	Location	Cost (£)	Value (£)
1974	Playing Field	Francis Rd	6,000	
1975	Conservation Land	Marsh Rd	1,000	
1980	Dedicated Path	Green Lane	1	
1988	Dedicated Path	Allandale	1	
2006	Car Park (leased)	Church Rd		10,000
2006	Play Area (owned)	Church Rd	5,000	
N/A	Roy Brown's Memorial Garden	Church Rd	2,000	
N/A	Land Adj Memorial Garden (Former Bus turning Area)	Church Rd	1,000	
N/A	Community & Wildlife Garden	Rider Haggard Ln	1	
		<b>Total</b>	<b>15,003</b>	<b>10,000*</b>

At this time no valuations have been obtained for the Council's land assets

Community Fixed Assets				
Date Obtained	Description	Location	Cost (£)	Value (£)
1920	War Memorial	Churchyard		50,000
1966	Village Sign	Whites Ln/High St		2,000
1974	Overflow Car Park Surface	Francis Rd		1,000
	Football Pitch Surface	Francis Rd		2,000
2006	Car Park Surface	Church Rd		10,000
	Car Park Height Barrier	Church Rd		2,000
2008	Shed	Church Rd Toilets	500	800
2010	Kessingland PC Sign	Marram Green	1,160	2,000
	Defibrillator	Marram Green	1,650	2,000
	Bicycle Rack	Marram Green	180	500
2011	Allotment Gates	Church Rd	490	1,500
	Allotment Fences	St Edmunds Crescent		1,000
2013	Defibrillator	Sailors Home	1,650	2,000
	The Hub	Francis Road	8,900	25,000
	Toilets & Security Gates*	Francis Road	1,250	20,000
	Garage & Security Door**	Francis Road	1,500	25,000
2014	Container	Francis Road	2,098	2,500
	Fences, Walls & Gates***	Francis Road	6,639	7,000
2019	CCTV Equipment	Francis Road	25,000	25,000
2020	Allotments Entrance Ramp	Church Rd	8,500	10,000
	Kessingland Remembers Plaques	Roy Brown's MG	210	210
	Wifi Equipment & Mast	Francis Road	400	400
2022	Village Beacon	Roy Brown's MG	2,750	5,000
	Defibrillator	KSSC, Francis Rd	0	2,000
	Defibrillator	Working Mens Club, The Avenue	0	2,000
		<b>Total</b>	<b>62,877</b>	<b>200,910</b>
*Toilets Renovated in 2020				
**Cost was for new door, value reflects the building including the door				
***Cost is for new fencing part of fencing installed in 2019, value only covers that piece at the moment.				

Bus Shelters				
Date Obtained	Description	Location	Cost (£)	Value (£)
1975	Timber Shelter	Field Lane	1,100	6,000
1975	Timber Shelter	London Road	300	6,000
1975	Brick Shelter	Roy Brown's MG	8,000	15,000
1996	Brick/Wood Shelter	High Street	2,000	6,000
1998	Perspex & Metal Shelter	Wash Lane	1,500	6,000
1998	Glass & Metal Shelter	Whites Lane (opp Africa Alive)		6,000
2012	Glass & Metal Shelter	Field Lane/High St	5,725	6,000
2012	Glass Shelter	Wash Lane (opp Fishermans Way)		6,000
		<b>Total</b>	<b>18,625</b>	<b>57,000</b>

Village Seats (See separate schedule for locations)*				
Date Obtained	Description	Location	Cost (£)	Value (£)
1996-	17 Metal Seats	Various	3,000	10,200
2005	3 Timber Seats**	Roy Brown's MG	1,200	1,875
2006	4 Metal Seats	Various	915	2,400
	22 Timber Seats	Various	3,740	25,000
1985	4 Picnic Tables	Roy Brown's MG	1,200	3,500
2005	Memorial Bench	Roy Brown's MG	999	1,250
2018	Memorial Bench	St Edmund's Churchyard	1,233	1,250
2021	3 Talking Benches	Church Rd, Francis Rd & Community Garden	0	3,600
2021	NHS/Keyworkers Bench	Roy Brown's MG	1,587	1,600
		<b>Total</b>	<b>13,874</b>	<b>50,675</b>

\*Not all benches in the village were bought by the parish council, some of those listed may be owned by the district council however for the purpose of maintenance the parish council has them listed on this asset register.

\*\*1 Timber bench removed in 2022 as it was becoming dangerous.

Litter, Dog & Salt/Grit Bins (See separate schedule for locations)*				
Date Obtained	Description	Location	Cost (£)	Value (£)
1997	5 Salt/Grit Bins	Various	1,600	1,600
2005	2 Dog Bins	Various	500	800
2007	4 Litter Bins and 1 Dog Waste Bag Dispenser	Various & Heritage Green	920	2,150
2008	2 Bins	Heritage Green	450	600
2010	Dog Bin x 7	Various	1,061	3,300
2011	2 Grit Bins	Various	416	650
2011	2 Dog Bins	Various	400	800
2013	2 Grit Bins	Various	300	650
2013	Dog Bin	Drury Close	424	400
2016	Glasdon Jubilee Bins	Various	2,692	3,000
2017	Glasdon Jubilee Bin	Church Rd Play Area	481	500
2018	McDonalds Bin	Francis Road	0	500
2021	Dog Bin		250	250
		<b>Total</b>	<b>9,494</b>	<b>15,200</b>

\* Not all bins in the village were bought by the parish council, some of those listed may be owned by the district council however, for the purpose of maintenance and facilitating discussion with the district council, the parish council has them listed on this asset register.

Notice & Information Boards				
Date Obtained	Description	Location	Cost (£)	Value (£)
2007	3 Information Boards	Various	1,500	2,000
2009	Noticeboard	Roy Brown's MG	610	650
	Noticeboards	Various	1,000	1,500
	Community Notice Board	Field Lane	140	160
2010	Noticeboard	Roy Brown's MG	300	500
2013	Community Notice Boards x 3	Various	745	1,600
2021	Noticeboard	Community Garden	300	500
2022	Noticeboard	London Rd Bus Shelter		300
		<b>Total</b>	<b>4,595</b>	<b>7,210</b>

### Village Volunteer Equipment\*

Date Obtained	Description	Location	Cost (£)	Value (£)
2015	Litterpickers x 10, Hoops x 10	Marram Green	204	250
2018	Litterpickers x 5, Hoops x 5	Marram Green		125
	Litterpicker Equipment	Marram Green	64	64
	Litter Hoops	Marram Green	29	29
	12 Hoops & Hi Vis tabards	Marram Green	25	25
	<b>Total</b>		<b>322</b>	<b>493</b>

\*This equipment has been replaced as and when required as well as gloves and bin bags purchased.

### Play Area Equipment

Date Obtained	Description	Location	Cost (£)	Value (£)
2006	Play Equipment	Church Road	50,000	75,000
	MUGA	Francis Road	50,000	60,000
	MUGA Flood Lights	Francis Road	6,000	7,000
2008	Bicycle Rack	Francis Road	690	750
	2 seats & Bins at MUGA	Francis Road	1,000	2,000
2013	Play Equipment*	Marram Green		75,000
2016	Skatepark	Francis Road	55,898	75,000
2017	Outside Gym Equipment	Francis Road	8,000	12,500
2019	Electricity Meter	Francis Road	364	500
2022	Play Equipment	Francis Road	50,000	75,000
2022	Accessible pathway	Francis Road	4,876	5,000
	<b>Total</b>		<b>226,828</b>	<b>387,750</b>

\*Play Equipment at Marram Green was paid for via CiL/S106 and a grant obtained by the parish council.

### Office & Councillor Equipment

Date Obtained	Description	Location	Cost (£)	Value (£)
1974	Chairman's Regalia	Marram Green		150
2011	Tapestry from USAF	Marram Green	50	100
2014	Shelving	Marram Green	208	250
2015	Phone/Answerphone	Marram Green	31	50
	Shredder	Marram Green	87	100
	Church Road Old Documents	Marram Green	30	50
2018	Staple Gun	Marram Green	33	33
	Chair's Chain of Office (Gift)	Marram Green	2,000	2,500
2019	2 Laptops, software & Licenses	Marram Green	2,500	3,000
	Leased Photocopier	Marram Green		4,000
2020	Tablets x 2	Marram Green	200	350
	London Bridge Items	Marram Green	140	150
	Dell Vostro Laptop	Councillor Editor	595	600
	Dell Inspiron Laptops x 12	Councillors	6,396	6,400
	Laptop Headsets	Marram Green/ Cllrs	288	290
	Video Doorbell and wi-fi booster	Marram Green	508	510
	Logitech Wireless Mouse x 12	Councillors	120	120
	Kettle	Marram Green	28	30
	Letterbox	Marram Green	17	20
2021	Laptop (Finance)	Marram Green	550	600

	Office Furniture	Marram Green	1600	1750
	Shark Vacuum Cleaner	Marram Green	169	169
2022	Conferencing Equipment	Marram Green	2,250	2,250
	Clock	Marram Green	20	20
	Laptop (Admin) and mouse	Marram Green	590	600
	Laptop (Youth Club)	Youth Senior Leader	590	600
	GO-pro Cameras and accessories	Marram Green	869	900
2023	Badge Making Machine	Marram Green	165	165
	Cricut Machine	Marram Green	429	429
	Laminator	Marram Green	49	49
	Power Inverter & Flood Lights	Marram Green	82	82
	Extension Leads	Marram Green	55	55
	Key Cabinet	Marram Green	15	15
	Safe	Marram Green	99	99
	Stationery*	Marram Green	1,000	1,000
		<b>Total</b>	<b>21,763</b>	<b>27,486</b>

\*This is a figure which has arbitrarily used as an overall figure for stationery held by the council.

General Assets				
Date Obtained	Description	Location	Cost (£)	Value (£)
2010	Flag Pole	Roy Brown's MG		800
Various	Council Flags*	Marram Green		700
2015	New Signs		300	300
	Skatepark Signs	Francis Road	600	600
2016	Marsh Sign	Marsh Lane	70	70
2017	Speed Gun	Marram Green	1210	1210
2020	Christmas Tree Lights**	Marram Green	152	450
2021	Speed Indication Device	In Community	3780	3780
		<b>Total</b>	<b>6,112</b>	<b>7,460</b>

\*These have been added together and will be individually listed on a addendum once audited.  
\*\*The cost was for additional lights bought in 2020 but the council already had some sets.

Events & Youth Club				
Date Obtained	Description	Location	Cost (£)	Value (£)
2020	Youth Activity Equipment*	KSSC		1,000
	Kurling Set	KSSC	340	340
	Battery/Mains PA	KSSC	180	180
	Goals	Francis Road	200	200
	Chairs x 36	KSSC	430	430
	Tables x 6	KSSC	265	265
	Bean Bags	KSSC	180	180
	Notice Boards & Coat Hooks	KSSC	97	97
	TV & Bracket	KSSC	420	420
	Crockery	KSSC	163	163
	Vacuum Cleaner	KSSC	59	59
2021	Santa's Grotto	Francis Road	1,200	1,200
		<b>Total</b>	<b>3,534</b>	<b>4,534</b>

\*This figure is a set to include games & sports equipment held by the council all of which individually is less than £100 in cost. However, it also includes equipment which is used during activities such as making equipment which has to be replaced.

## Emergency Plan

Date Obtained	Description	Location	Cost (£)	Value (£)
2008	2 Emergency Radios	Marram Green	150	160
2009	4 Emergency Radios	Marram Green	320	320
2021	6 RT622 Walkie Talkies & Charging Unit	Marram Green	180	180
2022	Other emergency equipment such as torches, thermal blankets, first-aid kites and Hi-Vis etc	Marram Green & in emergency boxes at emergency venues	250	250
		<b>Total</b>	<b>900</b>	<b>910</b>

\*The original sets of emergency radios have not been disposed of yet but more modern new equipment has been bought which is capable of both mains charging and battery use.  
 \*\*This is an arbitrary figure as there are consumables in the emergency boxes which need to be checked and restocked if out of date and therefore individual values could change.

## Maintenance Equipment

Date Obtained	Description	Location	Cost (£)	Value (£)
2017	Mountfield HW531PD Mower	Francis Road	369	369
	Petrol Hedge Trimmer	Francis Road	280	280
	Metal Storage Cabinet	Francis Road	157	157
2018	Stihl FS130 Brushcutter	Francis Road	756	756
2021	Makita Angle Grinder	Marram Green	100	100
	Makita 4pc Drill & Saws Kit	Marram Green	550	550
	Makita Orbital Sander	Marram Green	100	100
	Garden Trolley	Francis Road	140	140
2022	Makita Rotary Hammer Drill	Marram Green	140	140
Various	Smaller value maintenance tools & accessories	Francis Road/Marram Green	1,000	1,000
	<b>Total</b>		<b>3,592</b>	<b>3,592</b>

For the purpose of accounting, only items over £100 are identified individually. An overall figure for all the maintenance equipment is provided for reference but does vary as consumables are used.  
 All council property is identified and has had identifying marking added as a precaution.

## Items Disposed of in 2022-23

Date Obtained	Description	Reason	Cost (£)	Value (£) on list
2011	Laptop	Not capable of running current IT software	329	0
2019	Laptop (Secondhand)	Not capable of running current IT software	100	250
2014	Electronic Safe	Lock broke	34	50
2014	Brother Printer	Not longer usable	54	60
2014	Clock	Stopped working	5	5
2015	Vehicle Activation Sign	No longer working, It had been repaired several times and advised that the unit was at end of life.	2,971	3,500
1996-	Timber Bench	End of life		300
		<b>Total</b>	<b>3,493</b>	<b>3,592</b>

All items were checked via disposal to ensure there were no recycling opportunities and disposed of via a licensed trade operator.

<b>Summary</b>			
	<b>Section</b>	<b>Cost</b>	<b>Value</b>
1.	Community Land Assets	15,003	10,000
2.	Community Fixed Assets	62,877	200,910
3.	Bus Shelters	18,625	57,000
4.	Village Seating	13,874	50,675
5.	Litter & Salt Bins	9,494	15,200
6.	Noticeboards	4,595	7,210
7.	Village Volunteer Equipment	332	493
8.	Play Area Equipment and Seating	226,828	387,750
9.	Office & Councillor Equipment	21,763	27,486
10.	General Assets	6,112	7,460
11.	Events & Youth Club	3,534	4,534
12.	Emergency Plan Equipment	900	880
13.	Council Maintenance Equipment	3592	3,592
14.	Items disposed of in 2022-23*	(3,493)	(4,165)
		<b>384,036</b>	<b>769,055</b>